

**JOINT STUDENT EQUITY COMMITTEE (SEC)  
STUDENT EQUITY & ACHIEVEMENT (SEA) COMMITTEE MEETING**

**[SEA WEBSITE](#)**

**Thursday, March 10, 2022  
3:00 – 4:30 p.m.**

**MINUTES**

Due to the COVID-19 crisis, and in compliance with the Governor's Executive Orders N-29-20 and N-33-20, Santa Barbara City College has temporarily moved meetings online.

---

**Join Zoom Meeting:**

<https://sbcc.zoom.us/j/92888839255?pwd=T2xFeUpNeEdjMjNnK3hEN3dMWjZYZz09>

**Meeting ID: 928 8883 9255 Passcode: 419332**

---

**Members in Attendance:** Co-Chair Paloma Arnold, Vandana Gavaskar, Robin Goodnough, Pam Guenther, Jennifer Hamilton, Elizabeth Imhof, Jens-Uwe Kuhn, Co-Chair Brittanye Muschamp, Vanessa Pelton, Kristy Renteria, Carola Smith, Co-Chair Laurie Vasquez, Chelsea Lancaster, Julio Martinez

**Members Unable to Attend:** Adrienne Arguijo-Morgan, Aurore Bernard, Co-Chair Roxane Byrne, Andrew Gil, Liz Giles, Akil Hill, Aika Person, Sara Volle

**Resources in Attendance:** Jennifer Baxton, Kathy Scott, Z Reisz

**Guests:** Say Dempsay, Raquel Hernandez, Beth Taylor-Schott

**Call to Order (Brittanye)**

Meeting started at 3:05 p.m.

**Public Comment (Brittanye)**

1. Public Comment Guidelines - Limited to 2 minutes per speaker to ensure the committee has sufficient time to address committee business. Committee will not respond to comments during public comment.

## Approval of Minutes

[11-18-21 SEA Minutes - DRAFT](#) (former SEA-only voting members)

[2-24-22 SEA Minutes - DRAFT](#) (Joint SEA and SEC)

*Many members were attending the Guided Pathways Summit, so approval of the minutes will take place at the next scheduled meeting.*

## Information (5 minutes) (Laurie)

1. [SEA/SEC merge presented to CPC](#), 1st read
  - 1.1. Request for all employee notification re:SEA meetings

*The first reading was last Tuesday at CPC. It will go back to CPC for a second reading.*

*Although there were not many questions about the merger itself, a request was made to inform the college campus as a whole when the meetings were happening so others could attend. Granting that request, Co-Chair Arnold sent a campus wide email on Monday notifying everyone about this meeting.*

*Once CPC approves the document, it basically gives the co-chairs permission to start merging materials and website information so that there is a cohesive presentation of the committee.*

## Discussion

1. [Breakout Rooms](#)- cont'd (45 minutes)
  - 1.1. [Entry - COPY](#)
  - 1.2. [Progress - COPY](#)
  - 1.3. [Completion - COPY](#)

*The participants went back into the same breakout rooms they were in before so they could continue to look through the data, identify what information we might need to have from the data, and start parking lotting ideas... People who weren't at the last meeting were invited to join any breakout rooms they'd like.*

*The goal is to try to finish reviewing the data from the college and see*

*where the gaps of the college persist. There are two more student journey guided pathway points that will be reviewed together as a committee before starting to look at how this data is going to fit into the new Student Equity Plan, and how the ideas that people are starting to generate will fit into strategies for supporting the Student Equity Plan.*

**Some questions and observations from when the larger group reconvened:**

*\* Progress: Students are burned out after Spring break. How do you retain them? And what support can we offer them from an emotional perspective to keep them persisting until the end of the semester (i.e. Health & Wellness)?*

*Co-Chair Arnold said that the bigger strategy is looking at points in the semester where students start to withdraw and struggle, and developing intervention strategies at those specific points.*

*\* Some other topics of discussion: schools having success with 8 week classes; how our six-week summer model is too much for students to take more than one course; HyFlex classes and the success that Adult High School and ESL have had with them; offering student support during non-traditional hours.*

**Strategies:** *Looking at schedules and course modality options and understanding how that would impact completion and retention, especially for certain populations. Then let departments figure out a lot of those details. Trying to think about what's the big objective that we would want to include as part of the Student Equity Plan? For instance, looking into HyFlex options. Flexibility: How do we help our students regardless of where they are physically? (ex: classes for students in the local jails).*

2. [Overview of SEA funding proposal and recommendation process](#) (Laurie and Paloma)

*Last year at this time the SEA committee was involved in preparing a process to request proposals for funding through the SEA funds. The link to the web page shows the process. The challenge for this committee is to keep moving forward with the process for requesting proposals, while at the same time working on the beginning process of the Student Equity Plan.*

*Since the upcoming Student Equity Plan is being written and not in effect yet (it's due November 30, 2022), the upcoming proposals will still be based from the*

existing Student Equity Plan.

Cesar Perfecto will do a SEA budget update for the committee in April. How much money is received each year? Where does the majority of SEA funding go? (it mostly goes to permanent positions). For the money not allocated for full-time positions, how is the funding best utilized?

One of the reasons the committee is working on developing a new strong Student Equity Plan together is to ensure that the funding being received by the colleges is used to best support equity initiatives.

Due to the amount of work being done by the committee so far and time constraints, a smaller work group will be formed to review and update the SEA application, rubric, and training for people who are interested in applying for SEA funding. A meeting invite will be sent to committee members soon, so it would be appreciated if members who are willing could assist in this process. The workgroup meetings will occur soon.

Co-Chair Arnold said they would like to try and put an application out after Spring break and have it open for most of April (about 3 weeks). That would give us two meetings to review proposals. It would be a streamlined timeline.

**Some observations from last year's process:**

\* We held more training sessions than were needed, so they will probably be reduced.

\* Some of the questions on the application seemed to overlap a little bit, so the application should be shortened.

\* Regarding the evaluation component, how do we plan on factoring in the results of holding people to those evaluations?

Co-Chair Arnold said since the funding ends June 20th, maybe have folks present in early fall. Pam Guenther suggested that instead of giving up meeting times for presentations, maybe we could ask for written reports, and then if there were questions, have them come in.

**Some questions and concerns for this year's process:**

\* Do we have to do proposals this year?

Co-Chair Arnold said that when Cesar Perfecto presents, we will see that we have money, and it needs to be spent. We have money that could be spent on equity-focused initiatives.

\* How can we get proposals that require reaching out to other areas?

Co-Chair Arnold said to think about that as we're writing the Student Equity Plan. Are we using this funding to really reach other people/other departments/other

areas?

*\* It's important to let people know that they will be reasonably compensated for their time. Co-Chair Vasquez said that the Chancellor's Office has a document that says what the expenditures can and cannot be used for. She has asked them for an updated list if those expenditures have changed.*

*\* As a committee, how can we get funds directly into the hands of students that really need it to help support them coming to SBCC and achieving their goals? Co-Chair Arnold noted that the Chancellor's Office put some limits on how much money we can give directly to students. It has to be something written into our Student Equity Plan.*

*\* It would be good to know what kind of aid could be provided to students, because sometimes those small stipends or emergency assistance makes or breaks the student's ability to continue on. Chair Arnold said maybe that's something we can ask Cesar Perfecto to address when he does his presentation in April.*

Next Steps/Future Meeting

- 2.1. 4/14/2022 Budget Update (Cesar Perfecto)
- 2.2. Continue Student Journey Framework Observations/Parking Lot (Homework) (Brittanye)

## **Action**

## **Additional Resources**

- [Student Journey Framework](#)